## CIVIL SERVICE BOARD MINUTES NOTE: THE MINUTES OF THE CIVIL SERVICE BOARD ARE NOT VERBATIM.

The Civil Service Board of the Seminole County Sheriff's Office met on February 4, 2020 at the Seminole County Sheriff's Office. The Board Members present were Mr. Ben Newman, Retired Major David Diggs, Sgt. William Noonan, and Detention Deputy Taurius Burke. Captain Ron Shaw, Manager Christy Peters, Senior HR Analyst Shelley West, and Christina Newman (public member) were also present.

The meeting started with a call to order at approximately 4:05 pm with roll call.

The minutes for the meeting held on January 7<sup>th</sup>, 2020 were reviewed. Deputy Burke made a motion for approval of the minutes. Major Diggs seconded the motion. The minutes were unanimously approved.

Human Resources requested to table the discussion on the revision of the pre-screener questionnaire.

The eligibility list was reviewed. Major Diggs made a motion for approval of the eligibility list. Deputy Burke seconded the motion. The eligibility list was unanimously approved.

The 2020 meeting schedule was reviewed.

The next meeting is scheduled for March 3, 2020 at 4pm.

The meeting adjourned at approximately 4:14 pm.

These minutes prepared by Shelley West and approved by the Board Secretary, Deputy Burke.